



***Artists Up***

***Mentorly Scholarship***

***Application Guidelines***



OFFICE OF ARTS & CULTURE  
SEATTLE



CULTURE

**ARTS**WA

WASHINGTON STATE  
ARTS COMMISSION

*As of November 26, 2019*

# ABOUT ARTISTS UP

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Artists Up, a collaborative effort between 4Culture, ArtsWA, and the Seattle Office of Arts & Culture, advances the work of artists through research, experimentation, and initiatives. We strive to uplift artists of color, LGBTQ+ artists, artists with disabilities, artists who are new to the U.S., mature artists, and low-income artists—all of whom have historically had little access to resources.

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# ABOUT MENTORLY SCHOLARSHIPS

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Mentorly is an *online arts mentorship platform* providing opportunities to connect with emerging and professional artists from around the world.

Artists Up is pleased to offer *Mentorly Scholarships*—funded by the Seattle Office of Arts & Culture, 4Culture, and ArtsWA—to artists living in Washington State who would like to elevate their practice, learn more about a certain skill, or explore a new field by receiving peer-to-peer mentorship from another artist.

Mentors:

- are experienced artists vetted by Mentorly and/or Artists Up
- can offer information gained from their experiences that can help advance an artist’s creative career on topics such as international touring, financial organization, grantwriting, work-life balance, social media, and more
- represent all creative disciplines.

Funding is awarded primarily on a first come, first served basis. Priority is also given to artists working in disciplines that have not yet received funding, as well as to artists residing in under-served and/or under-resourced areas of Washington State.

If you receive a scholarship, you will receive *four one-hour-long sessions* with an Artist Up-recommended mentor. You can also ask to work with any other mentor listed on the site.

# HOW TO APPLY

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## ELIGIBILITY

To qualify for this opportunity, you must:

1. Be an artist residing in Washington State
2. Be over the age of 18
3. Not be currently enrolled in a degree program (ex: pursuing a high school, college, or graduate degree)
4. Practice in one or more of the following artistic disciplines
  - Arts Administration
  - Arts Education
  - Craft
  - Dance / Choreography
  - Film / Media
  - Folk / Traditional / Heritage
  - Literary
  - Multi-disciplinary
  - Music / Composition
  - Public Art
  - Theater / Opera
  - Visual / Design
5. Not have received an Artists Up Mentorly Scholarship in the past 12 months

## APPLICATION

To apply, go to: <https://www.surveymonkey.com/r/AUmentorlyscholarship>

If you need to submit a hard copy or emailed copy of the application, please contact [helloartistsup@gmail.com](mailto:helloartistsup@gmail.com).

### Application Questions:

*Required questions are denoted with an asterisk (\*)*

#### Eligibility

- Are you an artist residing in Washington State?\*
- Are you over the age of 18?\*
- Have you received a Mentorly scholarship in the past 12 months?\*
- Are you currently enrolled in a degree program (ex: pursuing a high school, college, or graduate degree)?\*
- Are you an artist currently practicing in one (or more) of the following disciplines?\*

  - Arts Administration
  - Arts Education
  - Craft
  - Dance / Choreography
  - Film / Media
  - Folk / Traditional / Heritage

- Literary
- Music / Composition
- Public Art
- Theater / Opera
- Visual / Design

### Contact Information

- First Name:\*
- Last Name:\*
- Pronouns
- Email Address:\*
- Phone Number:\*
- Address 1:\*
- Address 2:
- City:\*
- Zip:\*
- County:
- Which of the following best describes the area you live in?\*

  - Rural
  - Suburban
  - Urban

### Mentorship Information

- What creative discipline(s) do you practice?\*
- To the best of your knowledge, how many hours per week do you spend working on your artistic practice?
- What specific topics are you interested in exploring with a mentor?\*
- Which scholarship option are you interested in?\*
- If you selected “Working with another mentor on Mentorly”, please let us know why you selected this option.
- How will you complete your mentor sessions?\*
- If you need or prefer to come to one of the offices, which location?

### Application Information

- Is this your first time applying for a Mentorly Scholarship from Artists Up?\*
- Are you currently being funded by any program of the Office of Arts & Culture, 4Culture, and/or ArtsWA?\*
- If yes, which program(s)?
- Have you ever been funded by any program of the Office of Arts & Culture, 4Culture, and/or ArtsWA?\*
- How did you hear about this scholarship?\*

### Personal Identity (optional)

- Which of the following would you use to describe your racial identity(ies)?
  - Asian / Asian American
  - Black / African American / African
  - Latina / Latino / Hispanic / Latinx
  - Middle Eastern / North African
  - Native / Alaskan Native / Indigenous
  - Native Hawaiian / Samoan / Other Pacific Islander
  - White / European
  - Prefer not to say
  - Different Identity
- Which of the following would you use to describe your gender identity?
  - Female
  - Gender non-binary and non-conforming
  - Male
  - Prefer not to say
  - Different gender
- Which of the following would you use to describe your sexual orientation?
  - Asexual
  - Bisexual
  - Gay or lesbian
  - Heterosexual or straight
  - Pansexual
  - Queer
  - Prefer not to say
  - Different orientation
- Do you identify as transgender?
- How long have you lived in Washington?
- What languages (besides English) do you speak at home?
- Are you currently living with a disability?
- What is your age?
- OPTIONAL: Through our conversations with artists, we have heard that some want more space to elaborate on their multiple and intersecting identities. Use this space to tell us more about who you are.

**Financial Need (optional)**

- What is your employment status?
- Are you currently enrolled in an income assistance program?
- OPTIONAL: Is there anything you would like to add about your financial status and/or need?

## APPLICATION TIPS

- Even if there are many topics you would like to discuss with a mentor, focus your application on one or two.
- Look at the mentor profiles on the Mentorly site for more ideas about what types of coaching might help your practice.
- Read and follow the online instructions carefully and give yourself time to answer each question.
- Keep your responses brief. A few sentences or about 250 words is sufficient to answer the narrative questions.

## FUNDING

Awarded artists will receive four one-hour-long sessions with a mentor of their choice. Awardees can select from a list of Artist Up-recommended mentors, or choose another mentor on the Mentorly site.

The value of these sessions is \$300. You will not receive a check, only access to the online platform to book your prepaid sessions.

Artists Up is not responsible if you are not able to access or complete the sessions or you are dissatisfied for whatever reason with the mentor or the platform.

## DEADLINES AND NOTIFICATION

The application opens four times each year. Submissions will only be accepted within these four cycles:

**2019 Application Cycles:**

November 4 – 17

**2020 Application Cycles:**

February 12 - 26

May 13 - 27

August 12 - 26

November 11 - 25

Applications must be submitted by 11:59 pm PST on the final day to be considered.

Applicants will be notified if they receive a scholarship approximately one month after the deadline.

## HOW YOUR APPLICATION WILL BE EVALUATED

All applications will be reviewed by one or more members of the Artists Up team, who represent ArtsWA (Washington State’s arts agency), 4Culture (King County’s arts agency), and the Seattle Office of Arts & Culture.

Funding will typically be awarded based on the following criteria (in order of point values):

- **Order of Submission:** artists who submit their application earlier within the cycle receive more points.
- **Current/Past Funding:** funding will prioritize artists who have not received funding from the Seattle Office of Arts & Culture, 4Culture, and/or ArtsWA.
- **Discipline Representation:** additional points will be awarded to artists who practice disciplines that have not yet received funding.
- **Residence in Under-Resource and/or Under-Served Area of Washington State:** artists who live in areas that typically receive less government investment (generally and in the arts) will be prioritized. A list of these areas is available on the Artists Up website.

Per the Washington Administrative Code (Title 30 > Chapter 30-02 > Section 30-02-010), under-served and under-resourced are defined as follows:

- **Underserved** means populations whose opportunities to experience the arts are limited by geography, historical exclusion and marginalization due to race, ethnicity, sexual orientation, gender identity, economics, disability, or other social or institutionally imposed barriers.
- **Under-resourced** means a lack of access to specialized, professional, financial, or institutional expertise and communal knowledge, and/or working with neglected or dated infrastructures and limited or absent assets and resources resulting in lack of recognition, competitiveness, and cyclical absent or diminished funding.

In the event of a tie, funding will be awarded based on order of submission.

## ACCESSIBILITY

All mentor sessions will be conducted online via Mentorly’s video conference platform, *which requires access to a computer with internet and a webcam.*

*If you do not have access to such a computer, or you do not have experience using video conference technology,* you can make an appointment to complete your mentor sessions at the 4Culture, ArtsWA, or Seattle Office of Arts & Culture offices or another convenient location during normal business hours.

### 4Culture

101 Prefontaine Pl S  
Seattle, WA 98104

### ArtsWA

711 Capitol Way S.  
Suite 600  
Olympia, WA 98504

### Seattle Office of Arts & Culture

303 S. Jackson Street  
Top Floor  
Seattle, WA 98104

If you have questions or concerns about the accessibility of these sessions, please email the Artists Up team at [helloartistsup@gmail.com](mailto:helloartistsup@gmail.com).

## QUESTIONS AND ASSISTANCE

If you have any questions about the application or scholarship program, or if you have any accessibility needs, please contact the Artists Up team at [helloartistsup@gmail.com](mailto:helloartistsup@gmail.com).

## APPEALS

Applicants may appeal Artists Up funding decisions by sending an email to [helloartistsup@gmail.com](mailto:helloartistsup@gmail.com) within 14 days of receiving notification. A member of the Artists Up team that did not originally review the application will review the applicant’s submission and notify the applicant of their decision within one month. This decision is final and ends the appeal request.

# FREQUENTLY ASKED QUESTIONS

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## 1. Who is eligible for a Mentorly Scholarship?

Mentorly scholarships are open to all artists who live in Washington State, are over the age of 18, are not a currently enrolled student, and who are practicing in one (or more) of the following disciplines:

- Arts Administration
- Arts Education
- Craft
- Dance / Choreography
- Film / Media
- Folk / Traditional / Heritage
- Literary
- Music / Composition
- Public Art
- Theater / Opera
- Visual / Design

You may only receive one Mentorly Scholarship once per year (once every 12 months).

## 2. What is the deadline to submit my application?

Submissions will be accepted four times per year. Upcoming cycles include:

- February 12 – 26, 2020
- May 13 – 27, 2020
- August 12 – 26, 2020
- November 11 – 25, 2020

## 3. Does the application require work samples or a resume?

No, you do not have to submit a resume or work samples.

## 4. How should I determine which topics I want to explore with my mentor?

Here are some ways of determining what would be helpful to you:

- Look at this [list of potential mentorship topics](#)
- Look at [Artists Up's recommended mentors](#).
- Look at the [available mentors on the Mentorly site](#)
- Think of other artists and practitioners you admire - what do they do well that you wish you could emulate?

**5. How do I know whether I want to work with an Artists Up mentor or a different mentor?**

Artists Up mentors are all based in Washington State and have a variety of career experiences that they can draw from to advise you. If you are looking to grow your practice in the state or want to explore topics that are not particular to any location, we recommend working with an Artists Up mentor.

If you are looking to expand your practice outside of Washington (including internationally) or you are looking for someone who speaks a language not spoken by any of the Artists Up mentors, we encourage you to look at the other mentors listed on Mentorly.

**6. Who are the Artists Up mentors?**

You can find out more about Artists Up's recommended mentors at [www.artistsup.org/mentorly-scholarships/mentors](http://www.artistsup.org/mentorly-scholarships/mentors). They are all based in Washington State and come from a wide range of backgrounds and disciplines.

**7. Can someone from the Artists Up team review a draft of my application?**

Unfortunately, the Artists Up team does not have the capacity to review draft applications.

**8. When will I be told whether or not I received a scholarship?**

Notification typically occurs within one month of each cycle.

**9. Can I find a mentor who is bilingual or can conduct our sessions in a language other than English?**

Several of our mentors speak a language other than English. You can also search by language on the Mentorly site by typing the language you want to use into the search bar.

# COMMITMENT TO RACIAL EQUITY

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Artists Up commits to an anti-racist work practice that centers the creativity and leadership of people of color - those most impacted by structural racism - to move toward systems that benefit us all.

We also acknowledge that we are on Indigenous land, the traditional territories of the Chehalis, Chinook, Colville, Cowlitz, Duwamish, Hoh, Jamestown S’Klallam, Kalispel, Lower Elwha Klallam, Lummi, Makah, Muckleshoot, Nisqually, Nooksack, Port Gamble S’Klallam, Puyallup, Quileute, Quinault, Samish, Sauk-Suiattle, Shoalwater Bay, Skokomish, Snoqualmie, Spokane, Squaxin Island, Stillaguamish, Suquamish, Swinomish, Tulalip, Upper Skagit, Wanapum, and Yakama peoples.

We envision a state where peoples’ success, safety, and health are not pre-determined by their race. A state where all artists, performers, writers and creative workers have the freedom, agency and platform to share and amplify their stories, art, cultures and experiences.

At the same time, we acknowledge that our actions - both conscious and unconscious, past and present - have benefited some communities while limiting opportunities and for communities of color. We work toward our vision by addressing and working to eliminate institutional racism in our programs, policies and practices.

We will continue to break barriers and build arts-integrated tools that challenge the status quo, and push us toward the inclusive society we envision.

## PUBLIC DISCLOSURE

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4Culture, ArtsWA, and the Seattle Office of Arts & Culture are all public agencies subject to public disclosure under the Washington State Public Disclosure Act (PDA:RCW 42.56).

Personal data collected by Artists Up will be managed in a manner which shall be lawful, fair, and to the extent possible, with the knowledge and consent of the individual. More Information: <https://www.atg.wa.gov/obtaining-records>.

To request a copy of the act by phone, contact the State of Washington Code Revisers’ Office in Olympia at (360) 786-6777.